



### Republic of the Philippines Department of Migrant Workers

### OVERSEAS WORKERS WELFARE ADMINISTRATION



Regional Welfare Office - MIMAROPA

Regional Welfare Office - MIMA

P.R. No.: 2025-06-0162 Date: 11-Jul-2025

### **REQUEST FOR QUOTATION | PROPOSAL**

СОМРА	NY NAME:					
СОМРА	NY ADDRESS:					
To who	m it may concern:					
herein,	uote your lowest price/s (taxes included) on the lot or stating the shortest time of delivery and submit your q official representative to Overseas Workers Welfare A	uotation u	sing your c	ompany letterhead o	or this form	duly signed
	enue Corner San Andres, Malate, Manila not later than			,	_	-, -
July 13,	2025 @ 5:00PM.					
	Dawy.				How	
	LOURISSE V. DULFO			·	DINDI" M. T.	<u>AN</u>
	Supply Officer (Designate)			Region	Director	
PROJEC	T TITLE   NAME: PURCHASE OF MEALS FOR FAMILIES LI	EFT BEHINI	o - PROGRA	AM AT ODIONGAN, I	ROMBLON	
ITEM				APPROVED	UNIT	TOTAL
NO.	SPECIFICATIONS	QTY	UNIT	BUDGET FOR CONTRACT	COST	COST
1	Catering - AM Snacks	30	Pax	₱15,000.00		
2	Catering - Lunch	30	Pax			
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Dalla	  -					
	/ Date: July 19, 2025  If Payment: N/30					
	lidity: Sixty (60) Days from Qoutation   Proposal date.					
	, , , , , , , , , , , , , , , , , , ,					
Additional Documentary Requirements:		-	C	ompany Name		_
1. Updated Philgeps Certificate or Registration Number				<b>p,</b>		
2. Val	id Mayor's   Business Permit					_
3. Latest BIR Registration			_	e over Printed Name		
4. Omnibus Sworn Statement - Submitted within five		Authorized Representative				
(5) (	days upon acceptance of NOA (Notice of Award)					
Note: Bidders may also submit their bid proposal and		Designation				
supporting documents through email address:				- 0		
	b@owwa.gov.ph					_
		_	Company '	Tel.   Fax   Mobile N	lo.	

Date





# Republic of the Philippines Department of Migrant Workers

## OVERSEAS WORKERS WELFARE ADMINISTRATION Regional Welfare Office - MIMAROPA

BAGONG PILIPINAS

8th Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila Tel. No.: (02) 8353-9016 | (02) 8353-8986 | Email: region4b@owwa.gov.ph

#### **GENERAL CONDITIONS:**

- 1. Entries must be typewritten | if handwritten, it must be clear and legible;
- 2. Bidders must submit certificate of PHILGEPS Registration;
- 3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- 4. All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSIMILE. Label the envelope with the following:
  - a. Bidder's Company Name
  - b. PHILGEPS Reference No.
  - c. Project Title | Name
  - d. PR No.
- 5. Item(s) delivered must have warranties for unit replacements, parts, labor or other services;
- 6. Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
- 7. Proposal | Quotation submitted without signature of the authorized signatory shall not be accepted;
- 8. Proposal I Bid modifications submitted beyond the scheduled deadline shall not be considered;
- 9. Price quoted | submitted on the deadline shall be considered as final and unalterable;
- 10. Use of non-discretionary | non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.